

JEFFERSON COUNTY COMMISSIONERS
WORK SESSION
OCTOBER 6, 2014
7:00 P.M.

The purpose of the meeting was to prepare the agenda for the October meeting. It was held at the Jefferson County Commissioners Office.

Those present were as follows: Mitchell McGraw, Chairman; Gonice Davis, Member; Tommy New, Member; Johnny Davis, Member; Wayne Davis, Member; Adam Mestres, County Administrator; Dalton Dowdy, County Attorney; and Bonnie Wells, County Clerk.

Chairman McGraw called meeting to order and led the Pledge of Allegiance. Commissioner Wayne Davis gave the invocation.

Chairman McGraw welcomed guests and conveyed condolences to Clerk of Court, Anne Durden, for the recent loss of her father.

Commissioner Wayne Davis made a motion to adopt the agenda. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

OLD BUSINESS

NEW BUSINESS

Proclamation – Kilpatrick Baptist Association

County Administrator, Adam Mestres, reviewed an appeal from Mr. Steve Norton requesting the week of October 26, 2014 through November 1, 2014 be proclaimed the Kilpatrick Association’s Centennial Week. Commissioner Wayne Davis made a motion for the board to sign the Kilpatrick Association Proclamation. Commissioner New seconded the motion. The vote was unanimous.

Resolution for SPLOST Intergovernmental

County Attorney, Dalton Dowdy, presented information regarding a Resolution for the SPLOST Intergovernmental Agreement. This resolution will authorize the chairman to execute the intergovernmental agreement with the cities on behalf of the county. Commissioner Wayne Davis made a motion to adopt the aforementioned resolution. Commissioner New seconded the motion. The vote was unanimous.

2014 LMIG Application

County Administrator, Adam Mestres, presented the bid from Jerry Brinson of Moreland Altobelli regarding the resurfacing of a portion of Middleground Road. Mr. Brinson submitted the bid in two parts; the first part is listed below, the second part is shown on the next page.

1 - Beginning at Mays Grove Road and ending at SR 20, roadway width of 20’ – 3.40 miles

GDOT #	DESCRIPTION	UNIT	APPRO X QTY	UNIT PRICE	TOTAL
150-1000	TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00
402-1812	RECYCLED ASPH CONC LEVELING, INCL BITUM MATL & H LIME	TN	1360	\$73.00	\$99,280.00
402-3113	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 1 OR 2, INCL BITUM MATL & H LIME	TN	3455	\$71.00	\$245,305.00
402-3121	RECYCLED ASPH CONC 25 MM SUPERPAVE, GP 1 OR 2, INCL BITUM MATL & H LIME	TN	120	\$112.00	\$13,440.00
413-1000	BITUM TACK COAT	GL	3350	\$3.00	\$10,050.00
429-1000	RUMBLE STRIPS	EA	3	\$650.00	\$1,950.00
652-2501	SOLID TRAF STRIPE, 5 IN WHITE	LM	6.80	\$800.00	\$5,440.00
652-2502	SOLID TRAF STRIPE, 5 IN YELLOW	LM	4.76	\$800.00	\$3,808.00
652-3502	SKIP TRAF STRIP, 5 IN YELLOW	GLM	2.04	\$500.00	\$1,020.00
653-0100	THERMOPLASTIC PVMT MARKING, RR/HWY CROSSING SYMBOL	EA	2	\$350.00	\$700.00
653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 IN WHITE	LF	40	\$8.00	\$320.00
		TOTAL		\$396,313.00	

2015 LMIG Resurfacing – Middleground Road

1 - Beginning at Zebina Road and ends at Mays Grove Road, roadway width of 20' – 3.70 miles

GDOT #	DESCRIPTION	UNIT	APPRO X QTY	UNIT PRICE	TOTAL
150-1000	TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00
402-1812	RECYCLED ASPH CONC LEVELING, INCL BITUM MATL & H LIME	TN	1480	\$73.00	\$108,040.00
402-3113	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 1 OR 2, INCL BITUM MATL & H LIME	TN	3760	\$71.00	\$266,960.00
402-3121	RECYCLED ASPH CONC 25 MM SUPERPAVE, GP 1 OR 2, INCL BITUM MATL & H LIME	TN	100	\$112.00	\$11,200.00
413-1000	BITUM TACK COAT	GL	3645	\$3.00	\$10,935.00
652-2501	SOLID TRAF STRIPE, 5 IN WHITE	LM	7.40	\$800.00	\$5,920.00
652-2502	SOLID TRAF STRIPE, 5 IN YELLOW	LM	5.18	\$800.00	\$4,144.00
652-3502	SKIP TRAF STRIP, 5 IN YELLOW	GLM	2.22	\$500.00	\$1,110.00
653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 IN WHITE	LF	20	\$8.00	\$160.00
		TOTAL		\$423,469.00	

Commissioner Johnny Davis asked that the item be tabled until the regular meeting on Tuesday night, thereby allowing him an opportunity to review Mr. Brinson’s recommendation.

Landfill Equipment Purchase

County Administrator, Adam Mestres, presented the tabulation below for an excavator to be used at the landfill.

Excavator Pricing Summary

Flint Equipment Company

2006 John Deere 200CLC
Serial# FF200CX507441
6,223 Hours \$78,600

2006 John Deere 200CLC
Serial#FF200CX508227
6,047 Hours \$75,000

Tractor & Equipment Company

2003 Komatsu PC200LC-7
7,271 Hours \$82,500

Yancey Brothers

2005 Caterpillar 320CL
Serial# PAB04458
7,350 Hours \$79,900

The funds for this piece of equipment would come from the landfill enterprise account not the general fund account. Public Works Director, Ken Thomas recommended the board purchase the 2005 Caterpillar 320CL from Yancey Brothers for \$79,900. Commissioner Johnny Davis made a motion to purchase the 2005 Caterpillar excavator for \$79,900. Commissioner Gonice Davis seconded the motion. Discussion: *Chairman McGraw asked about the warranty on the excavator. County Administrator, Adam Mestres, explained, a warranty did not come with the used equipment. Commissioner New wanted to know who had the machine before. Mr. Thomas informed the board a farmer had it prior to their interest in the machine. Commissioner New stated he would like to know what it would cost to have some type of service agreement and he would like to know how much the service agreement would cost. Commissioner Wayne Davis asked Mr. Thomas to obtain information on the last time the pins and bushings were changed on the excavator.* Commissioner Johnny Davis amended the initial motion to include a service agreement for the piece of equipment, which the board will review at the regular meeting. The vote was unanimous.

Storage Facility/Old Jail

County Administrator, Adam Mestres, presented information on utilizing the old jail at 415 Green Street for document storage. Clerk of Court, Anne Durden, presented to the board an explicit need for obtaining document storage. After much discussion; Commissioner New made a motion to renovate the old jail to utilize as document storage. Commissioner Wayne Davis seconded the motion. The vote was unanimous.

Surplus Equipment

County Administrator, Adam Mestres, presented information on pieces of equipment he wished to place on Govdeals.com for sale. The items were a fire truck, asphalt spreader, roller, and a tar distributor. Commissioner Wayne Davis made a motion to sell the fire truck, asphalt spreader, and roller; he wanted the board to retain the tar distributor. Commissioner Johnny Davis seconded the motion. The vote was unanimous.

Butcher Pen Road

The county administrator briefed the board on a visit from Charlie Akins, a representative of KaMin, LLC regarding the paving of Butcher Pen Road. After much discussion, Commissioner Wayne Davis made a motion to obtain a price on surface treatment for Butcher Pen Road. Commissioner New seconded the motion. The vote was unanimous.

Scheduled Public Comments

There were no scheduled public comments.

Public Comments on Agenda Items

There were no comments on agenda items. .

Adjournment

Commissioner New made a motion to adjourn. Commissioner Johnny Davis seconded the motion. The vote was unanimous.

Attest:

County Clerk

Mitchell McGraw, Chairman

Gonice Davis, Member

H. G. Thomas New, Member

Johnny Davis, Member

Wayne Davis, Member

JEFFERSON COUNTY COMMISSIONERS
REGULAR MEETING
OCTOBER 14, 2014
7:00 P.M.

This was the regular scheduled meeting for the month of October. It was held at the Jefferson County Commissioners Office.

Those present were as follows: Mitchell McGraw, Chairman; Gonice Davis, Member; Tommy New, Member; Johnny Davis, Member; Wayne Davis, Member; Adam Mestres, County Administrator; Dalton Dowdy, County Attorney; and Bonnie Wells, County Clerk.

Chairman McGraw called meeting to order and led the Pledge of Allegiance. Commissioner New gave the invocation.





Commissioner Johnny Davis made a motion to amend (forgo all reports with the exception of the administrator's report) and adopt the agenda. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

Commissioner Johnny Davis made a motion to adopt the minutes. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

County Administrator, Adam Mestres, presented the administrator's report.

Consent Agenda

The Consent Agenda items were:

-  Motion to purchase the **2005 Caterpillar 320CL Excavator from Yancey Brothers** for \$79,900
-  Motion to utilize the **old jail for document storage and proceed with restoration**
-  Motion to **sell yellow fire truck, asphalt spreader, and roller; hold the tar spreader**
-  Motion to obtain a **price for surface treatment on Butcher Pen Road**

Commissioner Wayne Davis made a motion to adopt the Consent Agenda. Commissioner New seconded the motion. The vote was unanimous.

OLD BUSINESS

2014 (FY 2015) LMIG Application

Commissioner Johnny Davis made a motion to asphalt the portion of road that lies between Zebina Road and HWY 80 with over \$400,000 coming from LMIG and the remainder coming from TSPLOST, which would make it a total of \$817,000 with his portion of 2016 going to help someone else. Commissioner Wayne Davis seconded the motion. Discussion: *Commissioner New asked if they were going to do the whole project. After being told yes, Commissioner New said that means there would not be any other roads resurfaced. County Administrator Mestres, explained, paving the aforementioned road would in fact utilize the entire amount of the LMIG funding. And the remainder would come from SPLOST and/or TSPLOST. Commissioner New wanted to know how much was in those accounts. County Administrator Mestres explained there was right around one million in TSPLOST and roughly \$600,000 in the 2011 SPLOST. Commissioner New asked if the funds could come from the SPLOST and not bother the TSPLOST. The county administrator explained they could; we have not met our window, which is 1.9 million allocated for resurfacing roads from the 2011 SPLOST. We have not utilized all of that yet. Commissioner New said if we take the money from 2011 SPLOST to go along with the money they are getting from the old LARP program that would still leave roughly \$200,000 in the SPLOST. This project would not be let until the spring of next year and money is constantly being placed in the account. The project probably won't let until around March of next year so we'll have another four months of collections. Commissioner Johnny Davis asked which account the administrator was referring to. The administrator explained he was referring to both accounts, because both accounts were accruing funds monthly. Commissioner Gonice Davis said not all is going to resurfacing there were some roads they wanted to pave.* Commissioner Johnny Davis made a motion to rescind the previous motion thereby allowing this as his motion...Pave, starting at Zebina Road and ending at HWY 80 with the \$441,993.38 coming from LMIG and the \$377,788.62 coming from regular SPLOST. Commissioner Wayne Davis seconded the motion. The vote was unanimous.

Resolution for SPLOST Intergovernmental

County Attorney, Dalton Dowdy, presented to the board, a resolution authorizing the chairman and the county clerk to sign the SPLOST intergovernmental agreement on behalf of Jefferson County and formalize the agreement that has been tentatively and verbally agreed on between the county and the cities within. Commissioner New made a motion authorizing the chairman and the county clerk to sign the resolution. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

NEW BUSINESS

Proclamation – Thomas Armistead

Chairman McGraw and Commissioner H. G. Thomas New presented Mr. Thomas Armistead with a Proclamation proclaiming October 14, 2014 as “**Thomas Armistead Day**”.

Election Board Recommendations for Sunday Advanced Voting

Elections Superintendent, Susan Gray, brought before the board a recommendation from the Board of Elections allowing Sunday Advanced Voting. Commissioner Gonice Davis made a motion to accept the recommendation from the Elections Board and approve Sunday Advanced Voting. Commissioner Johnny Davis seconded the motion. Discussion: *Commissioner Johnny Davis said the Board of Elections had the authority to allow advanced voting on Sunday and it was brought to the board of commissioners for finance (payroll) purposes. And there are a lot of things done on Sunday that we don't give a thought to, this was something different in that the board of elections has already voted yes for this to happen and whether he likes it or not the board of elections is the authority. Mrs. Gray stated she was there to support the public. Chairman McGraw stated if the board were going to support Sunday voting they should have had more time than what they were allotted to make the decision. He stated there was one Saturday to vote, absentee voting, and advanced voting, if anybody wanted to vote they should be able to in that length of time. The other thing is if they are to make that decision, they should have a meeting where people can come to express their views. Commissioner Johnny Davis stated they were elected to represent the people of the county and there were some things they had to make a decision on and the community not have information pertaining to that subject and they may have to make a decision the community may not like; as an elected official that was their charge. He also stated he has worked a lot of Sundays and a lot of holidays; but here the election board has met and has a majority vote on Sunday election. The board of commissioners has given the board of elections that authority. County Attorney, Dalton Dowdy, stated if he remembered correctly the full board would have to ratify the board of election's decision.* The vote did not pass with a vote of two to three. Chairman McGraw, Commissioners Wayne Davis, and New voted no. Commissioners Gonice and Johnny Davis voted yes.

Maintenance Agreement Pricing for 2005 Caterpillar 320 CL Excavators

County Administrator, Adam Mestres, presented the maintenance agreement below, on the 2005 Caterpillar 320 CL Excavator.



Customer Support Agreement - Preventive Maintenance (P.M.)

The objective of this agreement is to ensure that our customers receive the benefits of consistent, thorough, managed maintenance.

Yancey Bros. Co. Responsibilities
Provide a contact person to coordinate scheduling of P.M. work. *Maintain service records on all repairs, P.M.'s, oil and coolant sampling performed by Yancey Bros. Co. with customer copies available if desired.
Provide all travel, labor, equipment, oil, filters and SOS samples to perform 500, 1000, and 2000 hour Preventative Maintenance services as outlined in the equipment manufacturer's lubrication and maintenance guide. Properly dispose of all used oil and filters generated by Yancey Bros. Co.'s P.M. service, leaving our portion of your jobsite environmentally clean.
Perform Scheduled Oil Sampling (SOS) on all compartments at intervals specified in the equipment manufacturer's lubrication and maintenance guide and provide the customer with a copy of the analysis. Perform Scheduled Coolant Sampling at 2000 hour intervals.
Perform a walk around visual inspection with each service. These inspections are intended to identify and report readily observable equipment conditions or deficiencies that could affect machine component life or proper performance.

Customer Responsibilities
Provide a contact person to keep Yancey Bros. Co. informed of machine hours no later than the 25th of each month or when P.M. scheduling is approaching, no later than three working days prior to requested date for service.
Make equipment available at a reasonable work location accessible to Yancey Bros. Co.'s P.M. vehicle. The location must be considered safe for the technician to work.
Perform all daily and weekly maintenance as defined in the equipment manufacturer's lubrication and maintenance guide, including daily make up fluids, SOS sampling and air filter replacement when required by the reading of the air filter indicator. Maintain maintenance records and review with Yancey Bros. Co. on a regular basis.
Maintain a working hour meter. If a product link unit is used, no repairs, replacements or software updates are covered under this contract and are the responsibility of the customer.
Use only fuels, grease, fluids and lubricants that meet or exceed the equipment manufacture's specifications. Perform external cleaning of the machine to include but not limited to: Radiator -Belly Pan(s) - Engine Enclosure(s) - All Guards - Axles - Wheels - Final Drives - Undercarriage
Customer must remain in good credit standing with Yancey Bros. Co. in order for this contract to be valid. If at anytime the customer's credit account does not meet the requirements of the credit application on file with Yancey Bros. Co., this contract is subject to termination at the sole discretion of Yancey Bros. Co. If the contract is terminated, any expenses charged to the contract that have not been invoiced to the customer will be applied to the customer's credit account and will be due immediately.

Exclusions
Any repairs other than routine Preventive Maintenance as outlined in the respective equipment manufacture's lubrication and maintenance guide are not included.
Cab filters, hoses, clamps, bulbs, nuts, bolts, etc. are not included.
Make up fluids added by Yancey Brothers that exceed 3 gallons and are not part of the serviced component are not included.
Replacement filters such as engine air or fuel filters outside of the normal scheduled interval are not included.

Notes and/or special instructions:
Tier 4 type machine diesel particulate filter and components are not included in the price of the pm contract
500 hour interval PM services do not include engine air filters
Cab Air Filters are not included
Engine SOS samples provided for 250 Hour Interval. Customer must take engine oil samples at 250 hour PM intervals
Coolant sampling is only included at the 2000 hour interval
Running engine overhead is not included in below pricing.
The machine will be enrolled in condition monitoring with bi-monthly reports. The price for installing a PL421 in the field is included in the pricing.

Billing
If customer elects to be billed by the hour, Yancey Bros. Inc. will generate a invoice for each serial number ever month for that months previous hours usage multiplied by the hourly agreement rate and invoice on the PO# issued for the agreement amount. If customer elects to be billed equal payments, Yancey Bros. Inc. will generate a invoice for each serial number ever month at the agreement rate and invoice on the PO# issued for the agreement amount.

Model	Serial	Agreement Length (Months/Hours)	Service Hour Intervals	Pre-Paid Price	CPH (Cost per Hour)	Equal Pay Per Month (Billed each month for 24 months)	Equal Pay Per Service (Billed at each service)
320C L	PAB4458	24 2000	500	\$7,674	\$3.84	\$319.76	\$1,918.55

Exceptions:

No party to this agreement shall be held responsible for delays or failure in performance resulting from an act beyond reasonable control. Such acts include but are not limited to the following: Strikes or other labor disputes, lockouts, Acts of God, material shortages, riots, acts of war, governmental regulations imposed after the fact, fire, earthquakes, and other natural disasters. In the event of an occurrence giving rise to a delay or failure, the party whose performance is delayed or prevented shall give prompt written notice to the other party stating the particulars and all efforts to overcome the delay or failure. The time of performance shall be extended by the period of any such delay.

Terms of Agreement:
This agreement will expire after 24 months from the date the agreement is signed or 2000 hours from the starting hours of the agreement whichever comes first.
Any residual costs for up front charges such as product link installation or any special allowances that are charged to the contract will be due in full at the end of the contract, if the machine is not operated the full amount of hours allowed in the terms of the agreement. For example: A contract with terms of 24 months or 2000 hours with product link installed, if the machine is only operated 500 hours in 24 months, Yancey Bros. Co. will invoice the customer for 1500 hours of the portion of the cost per hour that pertains to the price of the product link installation only. This must be done to ensure that Yancey Bros. Co. is able to recoup the price of upfront costs. The customer will not be charged for services that they did not receive. Price above does not include taxes or environmental charges.
The undersigned acknowledges that the responsibilities of Yancey Bros. Co. are limited to the servicing of the equipment as outlined herein and does not guarantee the detection or replacement of worn out, defective, or malfunctioning parts. In no event shall Yancey Bros. Co. be liable for any direct, indirect, special, incidental, or consequential damages, such as, but not limited to, loss of anticipated profits or other economic loss in connection with, or arising from the furnishing, functioning, or use of any items of equipment or services provided for in this agreement.

Customer Name:

Jefferson County

Customer #

903091

Commissioner Johnny Davis made a motion to accept the aforementioned maintenance agreement on the Caterpillar 320 CL Excavator. Commissioner Wayne Davis seconded the motion. The vote was unanimous.

Scheduled Public Comments

Mr. Robert Washington made comments regarding the cleanup in the Rufus Wren Subdivision.

Commissioner Johnny Davis made a motion to amend the agenda by adding Pastor Swint-Martin an opportunity to speak under scheduled public comments. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

Pastor Swint-Martin requested help with the cleanup of her property, a church, in the Rufus Wren Subdivision.

Public Comments on Agenda Items

Minister Daniel Thomas, pastor of Greater St. Matthews AME Church, made comments regarding the Sunday Advanced Voting. .

Adjournment

Commissioner Johnny Davis made a motion to adjourn the Regular meeting and go into the Executive Session to discuss Personnel. Commissioner Gonice Davis seconded the motion. The vote was unanimous.

Executive Session

No Action Taken. Commissioner Wayne Davis made a motion to adjourn the Executive Session. Commissioner Johnny Davis seconded the motion. The vote was unanimous.

Adjournment

Commissioner Johnny Davis made a motion to adjourn. Commissioner Wayne Davis seconded the motion. The vote was unanimous.

Attest:

County Clerk

Mitchell McGraw, Chairman

Gonice Davis, Member

H. G. Thomas New, Member

Johnny Davis, Member

Wayne Davis, Member
